

School of Studies in Biotechnology
Pt. Ravishankar Shukla University
Raipur 492 010, Chhattisgarh

Staff Council Meeting (for the month June 2021) of the School has been organized at 03.30 pm today on July 01, 2021, at HoD Chamber. Following members attended the meet:

July 01, 2021


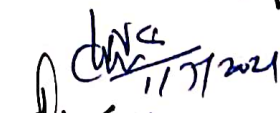
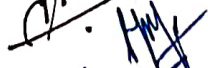


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|---|-----------|
| 1. Prof Keshav Kant Sahu, Chairman | - Present |
| 2. Dr Nagendra K Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member | - Present |
| 4. Dr. Afaqe Quraishi, Member | - Present |
| 5. Dr Kamlesh Shukla, Member | - Present |

Matters considered during the meeting:

1. Staff council members approved the previous meeting minutes of December 19, 2020.
2. The syllabus progression status is as followed, informed by the concerned teachers:

Name of Faculty	Syllabus Progression (%)	
	M.Sc. II Sem.	M.Sc. IV Sem.
Prof SK Jadhav	35 %	35 %
Prof Keshav Kant Sahu	35 %	35 %
Dr Afaqe Quraishi	40%	50%
Dr Kamlesh K Shukla	40%	40%
Dr Nagendra K Chandrawanshi	20 %	25%
Dr Shubhra Tiwari	50%	50%
Dr Jai Shankar Paul	40%	40%

3. Prof Keshav Kant Sahu, HoD, greeted the faculties in the new academic session 2021-22.
4. HoD also appealed to all faculty members to complete the theory classes of M.Sc. II & IV semesters up to August 14, 2021, as per the directions of the Honourable Vice-Chancellor Sir.
5. The council also planned to purchase three desktops and one laptop for faculty members for the *e-facilities* up-gradation.
6. The council decided that Dr Nagendra K Chandrawanshi would continue as the council Secretary for this session too. Further, Dr Kamlesh K Shukla will be a member of the Annual-budget Committee; other departmental committees of the previous years will remain the same as last session.
7. Finally, Secretary acknowledged the members for their presence.

Members	Designation	Signature
Prof Keshav Kant Sahu	Chairman	
Dr Nagendra K Chandrawanshi	Secretary	
Prof SK Jadhav	Member	
Dr Afaqe Quraishi	Member	
Dr Kamlesh K Shukla	Member	

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Sr.: 01/2021/SoS/BT/SCM/2021

July 28, 2021

Staff Council Meeting (for the month: July 2021) of the School has been organized at 03.30 pm today on July 28, 2021 at HoD Chamber. Following members attended the meet:

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|---|-----------|
| 1. Prof Keshav Kant Sahu, Chairman | - Present |
| 2. Dr Nagendra K Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member | - Present |
| 4. Dr. Afaque Quraishi, Member | - Present |
| 5. Dr Kamlesh Shukla, Member | - Absent |

Matters considered during the meeting:

- Staff council members approved the previous meeting minutes of July 02, 2021.
- The syllabus progression status is as followed, informed by the concerned teachers:

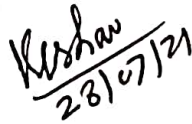
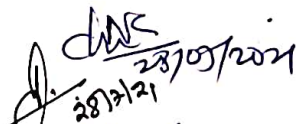
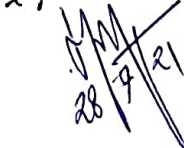
Name of Faculty	Syllabus Progression (%)	
	M.Sc. II Sem.	M.Sc. IV Sem.
Prof SK Jadhav	70 %	70 %
Prof Keshav Kant Sahu	70 %	70 %
Dr Afaque Quraishi	75 %	100 %
Dr Kamlesh K Shukla*	40%	40%
Dr Nagendra K Chandrawanshi	65 %	70 %
Dr Shubhra Tiwari	70%	70%
Dr Jai Shankar Paul	70%	80%

* Information not updated due to absence of the teacher in the meeting.

- Prof Keshav Kant Sahu, Chairman, intimate that the classes of the school will be started in physical mode too from August 2, 2021 as per the university instructions. The online classes will also be continued.
- The Chairman informed that the department is going to redesign its brochure according to the University Administration instruction.
- He also intimated that the department instruments lists should be prepared in the following manner- name/purchase-fund/applicability etc. and updated on the departmental website. This task is assigned to Dr Shubhra Tiwari.
- The council discussed the preparations for the upcoming M.Sc. Entrance Exam and Admission Guidelines.
- The council planned to purchase laboratory stools and chairs for the newly constructed laboratory, and furniture for the newly constructed first-floor faculty rooms from the infrastructure development fund of the school. Dr Afaque Quraishi has taken responsibility for this purchase from Chhattisgarh State Industrial Development Corporation (CSIDC).
- The council agreed to upgrade computer hardware instead of purchase of the new desktops.

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9. The council planned to purchase instruments such as pH meter, Calorimeter, Electronic Balance (0.1 g), Pan Balance, UV visible Spectrophotometer, Micropipette set, chemicals, and other general laboratory items for smooth execution of laboratory work from the departmental budget.
10. The Chairman informed that internet connectivity will be established soon for the newly constructed first floor.
11. The council also discussed the feedback (Session 2020-21) from various stakeholders such as students, staff, alumni, and parents. The council resolved the raised issues and mentioned them in the action taken report.
12. The Chairman also informed that the school would organize a webinar on "Entrepreneurship" tentatively scheduled in September 2021.
13. Finally, the Council Secretary acknowledged all the members for their presence.

Members	Designation	Signature
Prof Keshav Kant Sahu	Chairman	 28/07/21
Dr Nagendra K Chandrawanshi	Secretary	 28/07/21
Prof SK Jadhav	Member	 28/7/21
Dr Afaqur Quraishi	Member	
Dr Kamlesh K Shukla	Member	