

SURABHI DIWAN

47/119,BRAHMANPARA NEAR HANUMAN TEMPLE ,R.K PROVISION STORE,RAIPUR C.G

Phone No:9399683747,Email ID:surabhi7529@gmail.com

CAREER OBJECTIVE

Intend to build a career with leading organization with commitment and dedication which will create an atmosphere for potentiality, efficiency and elevation of the career.

EDUCATIONAL CREDENTIALS

Bachelor of commerce from Pt. Ravishankar Shukla University, Raipur.

HSC (PCM) from Holy Cross School, Raipur.

SSC from Holy Cross School, Raipur.

Diploma in Computer Application .

Post Graduation Diploma In Computer Application from RaviShankar Shukla University Raipur.

PGDCRM from Symbiosis ,Pune.

MBA from CVRU.

STRENGTHS

- Excellent Interpersonal and applicant assessment skills.
- Ability to develop ,propose and implement strategies and plans.
- Strong counselling skills.
- Sound Knowledge of Accountancy applications.
- Good analytical skills.

PERSONAL TRAITS

- Best in communication skills .
- In depth Knowledge of the latest technological advances.

-Listening Music.

Paper Publications & Presentations:

- Research paper published & Presented on the topic “The role of social learning processes in Rural India,Bolvia and Mali ” in the national seminar organized by Mats University, Raipur. (TATHAPI JOURNAL)
- Research paper published & Presented as co-author on the topic “Assessing the requirement for smart cities in India ” in the national seminar organized by Mats University, Raipur. (TATHAPI JOURNAL)
- Research paper Presented on “The role of social learning processes in Rural India,Bolvia and Mali ” in the National Seminar on Management Practices in Modern Era: Opportunities and Challenges” at Mats University Raipur.
- Research paper published & Presented on “Impact of green advertising :consumer purchase intention of green product” in the National Seminar on Emerging Green Market As An Opportunity For Green Entrepreneurs organized by Pragati college, Raipur. (PRAGATI COLLEGE- SOUVENIR)
- Research paper presented on “Innovation for better teaching and learning in management” in Commerce and Management –Thoughts,innovation& strategies” at Vivekanand Mahavidyalaya,Raipur CG.

WEBINARS & OTHERS:

- Participated in National webinar on “Challenges and Dilemma of Online Teaching Programme “ organised by Rashtriya Shaikshik Mahasangh Uttar Pradesh,Kashi Mahanagar.
- Participated in live National Webinar on “Web Resources for Effective Teaching’organised by Gayathri College of Education,Salem ,Tamil Nadu.
- Participated in National webinar on “ Socio-Economic Issues of Migrant Labourers During COVID-19” organized by Department of sociology Mahant Balawant Singh Post Graduate College,Gangapur,Varanasi.
- Participated in International webinar on “ Promoting Psychological Well Being:Recent Advancement in Psychotherapy” organized by Department of Applied Psychology,V.B.S.P University Jaunpur,U.P.
- Participated in International Webinar on “COVID ,Samaj aur Sahitya” organized by Dr BR Ambedkar University Agra.
- Participated in live National Webinar on “Post Lockdown Class Room Management-Challenges and Chances”Organised by Sri Gayathri College of Education,Salem ,Tamil Nadu.
- Participated in One Day International Virtual Conference on “ Novel Corona And Novel Challenges Life Ahead With Covid-19 “Organised by Sri Guru Gobind Singh College,Sector-26 Chandigarh.
- Participated in National E Seminar on “Uchcha Sikshaka Badalta Swaroop-Corona-19” Organised by Jham Baba P.G College Surjupur,Ambedkar Nagar in Collabaration with Institute of Engineering and Technology ,Dr.R.M.L Avadh University Ayodhya ,Uttar Pradesh.
- Participated in National Level Webinar on “Online Tools For Teachers And Teaching”Organised by Sri Gayathri College of Education,Salem ,Tamil Nadu.

- Participated in International Webinar on “COVID-19 and Indian Economy Challenges and Ways Ahead” Organised by Hans Raj Mahila Mahavidyalaya, Jalandhar, Punjab.
- Participated in Webinar on “COVID-19 Aur Samaj Par Iska Prabhav” Organised by Department Of Social Work Agrasen Mahavidyalaya, Raipur, C.G
- Participated in International Webinar on “COVID-19: Paradigm Shift In Teaching-Learning And Learner’s Physical and Mental Well Being” Organised by Govt. Raza ,P.G College, Rampur, U.P. India
- Participated in National Webinar on “Teacher and Cognition” organised by Sri Gayathri College of Education, Salem ,Tamil Nadu.
- Participated in National Webinar on “COVID-19 Social Economic Revival for a Better New World” Organised by S.D Kanya Mahavidyalaya, Mansa, Punjab.
- Participated in National Webinar on “Enhance English Communication During The Period of COVID-19” Organised by Department of English ,at Mahant Laxminarayan Das College, Raipur.
- Participated in International Webinar on “Management of Water Resources And Environment” Organised by Dr. Rammanohar Lohia Avadh University Ayodhya, U.P In collaboration with Indira Gandhi National Open University, Regional centre, Lucknow
- Participated in National level Webinar on “Mental Health of Teacher” organised by Sri Gayathri College of Education, Salem ,Tamil Nadu.
- Participated in National Webinar on “COVID-19 ,Crisis and Its Impact on World Demography and Economic” Organised by Shri Makhanlal Chaturvedi Govt. College ,Hoshangabad.
- Participated in International Webinar on “Food and Well Being Challenges of 21st Century” Organised by Department of Home Science and Psychology ,Sophia Girls college, Ajmer, Rajasthan
- Participated in 2 days International webinar on “ Vartamaan Vaishwik Paridrishya (COVID-19) mein Shiksha Sahitya aur Samaj ki Bhumika” Organized by Janta Vedic College, Bagpat UP.
- Participated in National Webinar “Becoming An Aatmanirbhar Bharat : A Management Perspective” Organized by XITE College, Jamshedpur.

WORKSHOP & SEMINARS

- Attended One -Day online workshop on “Teaching –Learning Through Moodle” Jointly organised by School of Education Mahatma Gandhi Central University Motihari, East Champaran, Bihar & Babasaheb Bhimrao Ambedkar University , Vidya Vihar, Lucknow, U.P
- Participated in 1 Day Online Workshop on “Basic Concepts of Research and Applied Statistics” Organised by Mahant Laxminarayan Das College, Raipur

JOB EXPERIENCE

Worked under account section and handled cash in navbodh publication.

Worked in Atharva group as administration and managed HR.

Worked at account executive in greenearth infra ventures pvt.ltd.

Guest Lecturer in Institute of Management, PT.Ravishankar Shukla University Raipur.

PERSONAL PROFILE

Date of Birth: 29thJuly 1992

Languages Known: English &Hindi.

DECLARATION

I hereby declare that the above mentioned information is true to the best of my knowledge.

Place: Raipur

Date:

Surabhi Diwan