

Grievances Redress Committee Meets

Date :- 10.03.2023

A meeting of grievances redressal committee was held on 10/03/23 in the department at 4:00pm.

The following members of the committee were present -

S.N.	Name	Signature
1.	Dr. Kavita Thakur	(2th) 10.03.2023
2.	Dr. Sunandan Mandal	
3.	Ms. Ayushi Soni	Dev
4.	Mr. Mohrishi Kumar Sahu	

- No grievances were found.
- All student were satisfied.

SoS in Electronics & Photonics

Pt. Ravishankar Shukla University, Raipur (C.G.)

3.	Students Counselling & Grievance Redressal Committee	Dr. Kavita Thakur	Dr. Sanjay Tiwari Mr. Naman Shukla Mr. Mohnish Sahu Ms. Ayushi Soni Mr. Sonu Kumar Singh Mr. Sunandan Mandal Mr. Anand Prakash Tigga	<ol style="list-style-type: none"> 1. To attend to the general grievances of the students, public (related to the Department), Staff and suggested redressal measures within the framework of Department/University/Government rules. 2. To instruct the official/s concerned to attend to the grievances. 3. To refer/report the matters to the DSW or if necessary Vice-Chancellor. 4. To attend to Students' grievances related to Examination/s and recommend suitable redressal measures. 5. To maintain records of the Grievance redressed/reported/referred and submit the same to the IQAC Committee.
4.	Attendance Committee M.sc.	Dr. Kavita Thakur Dr. Sanjay Tiwari	Ms. Ayushi Soni Mr. Sonu Kumar Singh	<ol style="list-style-type: none"> 1. To ensure that daily attendance is recorded by the Teachers in the prescribed Attendance sheets and that the same are submitted within 5 days of the completion of the last lecture/s for the month. 2. To inform the Head of Department the name/s of the defaulting Lecturer/s by 3rd of the following month. 3. To ensure timely compilation of attendance record by the dealing clerks. 4. To ensure periodic display of attendance on the Notice Boards. 5. To keep track of regular absentees and counsel them, if required, along with the parents. 6. To process genuine cases for condonation of attendance. 7. To maintain the records of the attendance compiled and submit the same to the IQAC Committee.
	M.tech.	Dr. Sanjay Tiwari	Mr. Naman Shukla Mr. Mohnish Sahu	

10/09/2022

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HEAD
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