Diploma in European and Asian Languages-English 2018-19

PAPER-I

Sounds and Grammar

Maximum Marks 100

 English Vowels and Diphthongs 	10 marks
 English Consonants 	10 marks
 Phonetic Transcription of English Words 	10 marks
Parts of Speech, their Grammatical Formation	10 marks
Sentence Constructions, Sentence Patterns	10 marks
 Word Building and Vocabulary-Antonyms, Synonyms, Homonyms, Proverbs, Idioms and One Word Substitute 	10 marks

Grammar-

30 marks

Nouns-Countable and Uncountable (use of 'a', 'an', 'some' and 'any'. Articles, Pronouns, Verbs-Main and Auxiliary, Prepositions. Tenses- their, forms and use, agreement of the verb with the subject. Voice, Non-Finites- the Gerund, Infinitive and Participles, Kinds of Sentence, Statements, Commands, Negative, Questions, Simple Complex and Compound sentences, Narration.

Correction of Common Errors.

10 marks

Books Recommended:

- A Remedial English Grammar- F.T. Wood
- An Intermediate Grammar and Composition- M.L. Tikkoo and Subramanyam
- Living English Structure- S. L.N.
- English Pronouncing Dictionary- D. Jones

The Source of Authenticity in English Grammar – Dr Depika Dhand.
 Himalayan Publishing House

1. Dr. Kirth Timari Frysh 2. Dr. Madhu Khar Madhu Kher, 2. Dr. Protible tenkhyz Salutea Signey 4. Dr. Anite Juneje Signey 26.4.18

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PAPER-II

Translation and Comprehension	100 marks
Translation of a Passage- English to Hindi and Vice- Versa Comprehension – Unseen Passage in English and Answering simple questions.	20 marks
(a)Prose-Piece Comprehension Vocabulary	4 marks 4 marks
(b)Short Poem Comprehension Vocabulary	4 marks 3 marks
Precis Writing	5 marks
Informal	5 marks 5 marks
Resume/ Biodata/CV Essay Writing –Advertisement	5 marks
E-mails Notice Writing	5 marks 5 marks
Picture Writing Dialogue Writing	10 marks 10 marks

Books Recommended:

A Remedial Course in English for Colleges (Book-II) - B.K. Das and A. David (COEFL, O.U.P.)

General English - Ganguli and Wood.

Simplifying Spelling Structures - Deepika Dhand. Himalayan Publishing House.

Email Etiquette: Netiquette for the Information Age by David Tufley

Write Effective e mails at Work by Ramakrishna Reddy.

How to Translate into English by RPSinha, Bharti Bhavan Publication.

1. Do Kirti Tiwari Jahillo 2. Do Kadhu Khen-Medher Kher, 3. Dr. Protible Mukhing Salukar Julyar 4. Do Arute Juneja Junija 26.4.18