

# Science and Engineering Research Board

(A statutory body under the Department of Science and Technology, Government of India)

## International Travel Support Scheme

\*\*\*\*\*

### 1. ABOUT THE SCHEME

The scheme provides financial assistance for presenting a research paper in an international scientific event (conference/seminar/symposium/workshop etc.) held abroad. In addition, support is also provided to young scientists (age limit 35 years as on date of conference) for attending training programmes and short-term schools/workshops/courses. Economy class air-fare by shortest route, airport-tax and visa fees are provided under the scheme. Registration Fee is provided to young scientist in addition to the above support.

### 2. ELIGIBILITY

(a) Applicant should be an active researcher engaged in R&D work in academic institutions or research laboratories.

(b) The applicant should have an invitation for presenting a paper. Similar invitation is required in the case of young scientists attending training programmes such as Short term courses, summer/winter schools, workshop etc.

(c) The applicant should not have availed financial assistance from this Scheme during the last three years.

(d) The scientific event should be of an international character. Invitation of personal nature such as for carrying out post-doctoral work, informal training programmes etc. will not be considered.

(e) The application should be forwarded through proper channel and must reach at least **two months prior to the date of the event.**

(f) **CANVASSING IN ANY FORM WILL DISQUALIFY THE APPLICANT FROM SEEKING TRAVEL AND OTHER SUPPORT FROM THE BOARD.**

### 3. ENCLOSURES

**The following documents are to be attached with the completed application:-**

(a) Bio-data of the applicant. The bio-data should contain, apart from other details, chronological list of last 5-year research publications indicating the title, names of all the authors in the order in which they appear in the publication, volume number, page number and year of publication.

(b) A copy of letter from parent institution and other national or international agencies conveying partial support for travel, and other expenses, if any.

(c) A copy of letter of invitation from Organizer conveying acceptance of paper for presentation or to attend a training programme (applicable only to young scientists) as the case may be.

(d) A copy of abstract of the paper to be presented by the applicant at the event. The abstract should include the title and all the authors name.

(e) Detailed announcement and the technical programmes of the event (Please attach photocopy of the announcement and web site address).

(f) A certificate from Air-India indicating the cost of return air fair by economy class by shortest route.

(g) Caste Certificate in case of SC/ST/OBC and Physically Challenged candidates.

(h) Birth Certificate

**4. The Scientists may please ensure that all the essential documents mentioned in para 3 above are properly attached and tagged with the application, **INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.****

**5. The application complete in all respects together with enclosures as indicated at para 3 above, must reach the Department of Science & Technology at least **Two months prior to the commencement of the event.** If the application is not received in time, it will not be considered.**

**6. Application may be addressed to:-**

**Officer on Special Duty  
Attn. ITS Section  
Science and Engineering Research Board  
5 & 5A, Lower Ground Floor  
Vasant Square Mall  
Sector-B, Pocket-5  
Vasant Kunj  
New Delhi-110070**

Envelope may be superscribed: **“APPLICATION FOR INTERNATIONAL TRAVEL SUPPORT”**.

7. The results will be hosted in our web site about four weeks before the commencement of the event. The applicant can see the result in the SERB web site [www.serb.gov.in](http://www.serb.gov.in) under the caption “ what is new” and also DST website: [www.dst.gov.in](http://www.dst.gov.in). Individual communications will be sent only to the recommended candidates.

8. The Board, in the event of selection, will initially issue a committment letter. The amount will be reimbursed to the researcher only after his/her return to India after participation in the event and submitting **a report and other details in prescribed proforma within one month from the date of the event.**