



CHHATTISGARH COUNCIL OF SCIENCE & TECHNOLOGY

MIG - 25, Indrawati Colony, Raipur 492 001

TRAVEL-GRANT

(Application to seek Travel Grant Assistance)

(To be submitted in four copies)

Maximum financial assistance: International fare Rs. 50,000/-

THE TRAVEL GRANT PROPOSALS MUST BE PERTAINING TO SOCIO-ECONOMIC DEVELOPMENT OF THE STATE

I wish to apply for financial assistance to enable me to attend the Conference/ Congress/ Symposium/Workshop on (specific title) _____

From _____ To _____
at _____ City _____
in _____ Country _____
organized by (The name of Organization/Institute) _____

I am furnishing the information sought in this regard and appending the documents/copies of documents required.

In the event of being granted the assistance I promise to fulfill the condition of award.

Yours faithfully

(Signature)

Name (in block letters) : _____
Designation & Institut : _____

Place: _____

Date: _____

**TRAVEL GRANT
FOR ATTENDING
INTERNATIONAL CONFERENCE/SEMINAR/SYMPOSIUM/WORKSHOP ETC**

GUIDELINES

The Council has a scheme under which, financial assistance towards travel cost is considered for participation in International Conference/Seminar/Symposium/Workshop. The scheme shall not provide assistance towards maintenance, registration fee, airport tax, taxi fare and other cost. 100% International airfare will be given subject to maximum of Rs. 50,000/-, whichever is less, subject to availability of funds.

The Travel Grant proposals must be pertaining to Socio-Economic Development of the State.

PROPOSED ELIGIBILITY

- (a) Scientist working in Educational/Academic Institutions and research Laboratories in Chhattisgarh State will be eligible for travel support to participate in conference etc. on selective basis.
- (b) The application has an accepted paper for presentation or an invitation to chair a session or as a key note speaker. Young Scientist (below 35 year of age) will be eligible to apply for attending training programmes/short term course/schools.
- (c) The applicant has NOT availed of financial assistance from CCOST in the last three years (for future reference).
- (d) The conference/training course is of International character. (*Applicant to attend annual meetings of professional societies will not be considered*).
- (e) The application should be forwarded through proper channel and must reach CCOST two months prior to the date of the conference.
- (f) Air passages are to be booked directly on a National Carrier i.e. Air India/Indian Airlines, as the case may be. EVEN TO PLACE WHERE AIR INDIA/INDIAN AIRLINES FLIGHT DO NOT OPERATE, the passage is to be booked THROUGH AIR INDIA/INDIAN AIRLINES.

DOCUMENTS REQUIRED

- (i) Four copy of the completed Application Form and Bio-data.
- (ii) A copy of letter from National or international agency committing to bear partial cost of TRAVEL.
- (iii) Invitation from organizers.
- (iv) Detailed announcement of the conference (please attach Photocopy of the announcement).
- (v) Letter of acceptance of paper for presentation and/or invitation from organizers to chair the session/participate as a keynote speaker.
- (vi) Abstract of the paper to be presented by the application at the conference.
- (vii) A certificate from Air-India indicating the cost of return airfare by economy/excursion class by shortest route.

In the event of selection CCOST will initially issue a commitment letter agreeing to the support. The committed amount will be reimbursed to the scientist only on his return after participation in the conference and on submitting a detailed report, a copy of Air Ticket, etc, within two months from the date of the conference.