

UGC GUIDELINES FOR PUBLICATION GRANT

The universities may incur expenditure upto 20% of the allocation under the scheme

- i. The UGC's, support, to Universities under publication grants is for publication of:
 - Doctoral theses
 - Learned research work, including research papers
 - Lectures delivered such as National Lectures of UGC or lectures instituted in the name of leading personalities
 - Scholarly contributions of the faculty (not text-book)
 - Seminar or conference papers.

This support should be given mainly by way of supplementing the work of private publishers. In case of publication of articles in referred journals, full support may be extended by the Universities. However, for publications other than doctoral theses, the quantum of assistance to be provided for publication may be considered with the help of an Expert Committee to be constituted by universities for this purpose

- ii. Proposals from the college teachers who wish to get their Ph.D. theses/ Learned Research work published may also be considered by the respective universities, as for other scholars who have been awarded Ph..D. degree and desire to have their thesis/ research work published, this facility may be extended. The University may get such work/ thesis evaluated by two experts, other than the examiners. The University may pay honorarium up to Rs.400/- to each of the experts, for evaluating a thesis/ research work out of the allocation made by the UGC.
- iii. Universities participating in book exhibitions, organized by the Association of Indian Universities, may incur expenditure for participating in each exhibition from the grant made available under this scheme.
- iv. The expenditure on publication of proceedings of international or national conferences or seminars, hosted by a University, could also be considered by the university under the scheme.
- v. The university may provide a maximum of Rs.15000/- per annum for continuing the publication of quality journals identified by the UGC, on the advice of various panels, initially for a period of 3 years, under the scheme. Quantum of assistance to a particular journal may be determined on the merit of each case, such as the circulation of the journal, the number of printed pages each year, the number of copies printed and sold during the past 3 years , the rate of subscription and income including subsidy from various sources and expenditure.

- vi. Repetitive publication of books should not be considered under this scheme. Assistance would be available only once for the first publication. The publication should be printed in India only.
- vii. The university may either publish the work under its supervision and control or get it published through reputed publishers. Payments towards the cost of a publication should not be made to the author, but directly to the publisher by the university. The author could be consulted regarding the publisher, if it is not done through the university press.
- viii. The authors should not be permitted to make any financial contribution towards publication of their work under this scheme.
- ix. The university may follow the Indian Copyrights Act for deciding the question of Copyright of the work approved for the publication under this scheme.
- x. With a view to ensuring high academic standards, the universities should take utmost care in making proper selection of the research work and thesis for publication. The manuscripts should be assessed normally by two experts (other than the examiner) of the concerned area.
- xi. The university may avail the services of professional people for editing, referencing, spacing of the manuscripts from the point of view of quality and presentation, and may meet expenditure from the grant, allocated for the purpose.
- xii. Besides seeking the advice of commercial publishers/ distributors while selecting a manuscript for publication, the universities may consider the desirability of appointing State and/ or regional selling agents/ distributors for the published work.
- xiii. The amount of subsidy for publication of a thesis should not exceed Rs.15,000/- unless the university is publishing the thesis at its own, in such case it may meet actual expenses on publication.
- xiv. Where assistance to a publication is substantial, the university should undertake it as its own publication and a major part of the money realized through the sale (after making provision of royalty to the author, Commission to retailers, etc.) should be credited to the fund for publication so that it can support publication of other books. The money obtained through sales of books, published with UGC support, should not be used by the universities as revenue.
- xv. There should be proper coordination among the agencies providing financial assistance for similar purposes, i.e. ICHR, ICSSR, NBT, Indian Institute of Advanced Study, Simla. To avoid duplication of assistance, the universities should add a column in the application form for inviting such proposals, whether any other organization has been approached for the same publication and if so, with what result.

**APPLICATION FOR AWARD OF GRANT FOR PUBLICATION OF
RESEARCH MONOGRAPH AND DOCTORAL THESIS.**

01. Name, designation & address :
02. Subject and Faculty :
03. Title of thesis / work to be published :
04. Title of the thesis/works is
(A) Ph.D./D.Sc./D.Litt. thesis :
(B) Learned Research Work :
**In case of (b) give its importance in post-graduates students and furtherance of research.
**In case of (a) state the date of award and University which awarded the degree.
(Please enclose copy of Ph.D notification)
05. Whether any portion of the proposed manuscript has been published or submitted for publication anywhere. :
06. Justification for request any special fact : /recommendation showing the importance of work.
07. Whether assistance has been or can be sought for publication from any other source. :
08. Is the above work forms a part of any scheme sponsored by bodies like ICMR/ICHR/ICSSR/CSIR etc. :
09. Any preference for publisher with reason:
10. Estimated expenditure to be involved –
a. Total estimated cost on publication:
b. Assistance subsidy required :
c. Cost of the book. :
d. Number of copies to be printed :
11. Recommendations of subject experts, if any :

**(Signature of applicant)
With address**

N.B.: Two copies of the manuscript or two copies of the Doctoral Thesis already approved for the award of the degree is to be submitted with the application. Application should be forwarded through the respective Head of S.O.S. of University or Head of research center of the affiliated college.