

ORDINANCE No. 41

TEACHERS BENEVOLENT FUND

1. *Object:*

The Fund shall be utilized for rendering financial assistance to financially hard-pressed teachers and members of their families.

2. *Definitions:*

In these ordinances, unless the context otherwise requires:-

- (a) 'University' means Pt.Ravishankar Shukla University, Raipur;
- (b) 'Kulapati' means the Kulapati of the University;
- (c) 'Registrar' means the Registrar of the University;
- (d) 'Teacher' means a teacher engaged in an instructional pursuit, in any capacity, in any of the University teaching departments or colleges affiliated to the University, and shall also include a retired teacher;
- (e) 'Contribution' means the contribution made by the persons towards the fund, and shall include deduction at the rate of 3% from the remuneration bills of Examiners, Tabulators and Collators of the University Examinations.
- (f) 'Committee' means the committee constituted for administering the fund.
- (g) 'Dependents' mean the members of the family of a teacher who have no independent means of livelihood and who wholly depend (or depended) on the teacher for their maintenance"
- (h) 'Member' means the member appointed by the Kulapati to serve on the committee appointed for administering the fund:
- (i) 'Year' means the academic year beginning from July 1st and ending on 30th June.

3. *Contribution:*

Every person (other than the non-teaching staff of the University) who draws remuneration from the University for acting as an examiner, moderator, tabulator, or collator shall contribute 3% of his remuneration which will be deducted at source in

round figures towards the fund by the University Office while making the payment of their bills.

Provided that the amount recovered through fines on account of delays in submission of marks, papers, etc. will be transferred towards the fund every year.

4. ***Committee for Administering the Fund;***

The Kulapati shall appoint a committee for administering the fund, consisting of:-

1. Kulapati (Chairman)
2. One University Professor to be nominated by the Kulapati.
3. One Principal of a college affiliated to the University to be nominated by the Kulapati.
4. One college Professor, One Reader, One assistant Professor and one Lecturer nominated by the Kulapati,
5. Registrar (Member-Secretary)

5. ***Duration of Committee:***

The term of members of the above Committee shall be three years.

6. ***Functions of the Committee:***

The committee shall meet as often as it is necessary to do so for the transaction of business, but in any case atleast twice a year. It shall consider the applications received in the University Office for the grant of financial assistance from the fund; and shall sanction the amount of assistance to be granted in each case.

7. ***Scheme for Financial Assistance and Grants to Teachers and their Dependents:***

(i) Financial Assistance:-

A teacher and/or the members of his family who fulfills the following conditions shall be eligible for financial assistance out of the fund, on submission of an application through the Head of his institution or through the Head of his Department in the case of a University teacher:

- (a) If the teacher has been permanently or indefinitely incapacitated for service or other job for earning livelihood, and has no other sources of income for maintaining himself and his dependents.
- (b) If the teacher died and his dependents do not have any earning member to support the family and the total income of the members of the family, from all sources, does not exceed Rs. 3,000 per annum, and further the application is made by the dependent of the deceased teacher within a year after the death of the teacher.

Provided that the financial assistance sanctioned under this scheme shall be according to the merits of each case, but it shall not exceed a recurring monthly grant of Rs. 100/- p.m. for two years. Recurring grants may be renewed for a further period up to a maximum of five years renewable with fresh application every year.

- (ii) A teacher may be sanctioned a temporary advance not exceeding Rs. 2000/- at a time for meeting expenditure as detailed below, for which normal advances or other facilities are not available from the employer or any Bank, The advance so made shall be recovered in fifteen equal monthly installments and interest at the rate of Rs. 6/- p.a. will be charged for the advances so made In case advances so made are not regularly repaid, interest at penal rate or Rs. 9/- p.a. will be charged :-

- (a) For marriage of his son, daughter, sister or brother.
- (b) For paying insurance premium for revival of lapsed policy limited to the amount of premium.
- (c) For teachers in case of their illness or illness of their dependents viz self, wife, son, daughter, real sister or brother,
- (d) For such miscellaneous purpose as may be considered deserving by the committee.

Such appropriate security as may be determined by the Committee will have to be submitted by the applicant before loan is paid.

- (iii) All applications in the prescribed form (obtainable from the University Office) shall be addressed to the Registrar, Pt.Ravishankar Shukla University, Raipur

and shall contain full particulars regarding the teachers, service financial resources of the teachers, family (including the income of his wife or husband son & daughter) if they are so employed elsewhere, and shall be accompanied by the following documents:

- (a) A pronote signed by the applicant, The wordings of pronote shall be as under -
I-----
S/o Shri -----
Proper resident of -----
do promises to pay an amount of Rs. (Rupees -----)
only on demand to the Pt.Ravishankar Shukla University, Raipur for
value received in cash from the said University through its Registrar
today the -----day of 20-----Raipur

Applicant's Signature.

- (h) A certificate from the Head of the institutions concerned a surety to the satisfaction of the committee to the effect that he undertakes the responsibility for the repayment of the loan.

8. *Cancellation or Termination of Financial Assistance.*

- (a) An undisturbed lump-sum grant shall in the event of the death of an applicant, stand cancelled, but may, at the discretion of the Committee, be paid to the dependents of the applicant.
- (b) A recurring grant, sanctioned for a particular period, shall be reduced or terminated if the financial condition of the teacher's family improved to the extent of warranting such reduction or termination or if applicant dies in the latter event, the committee may at its discretion sanction its continuance for a further period of one year to his/her dependents on fresh application.

9. *Maintenance of Accounts of the Fund*

The account of the fund shall be maintained by the University Office. The amount received in the fund will be invested in the Savings Bank Account in any Scheduled Bank or Post Office Saving Bank or in Government Securities at the discretion of the Committee. The accounts shall be operated by the Registrar and shall be audited by the auditors of the University alongwith the other accounts.

10. All applications received by the University shall be considered by the Committee appointed for the purpose on their merits, in case, there is an urgent need for awarding the grant, Kulapati shall have the power to sanction the assistance.

