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॥ अधिसूचना ॥

विश्वविद्यालय कार्यपरिषद् की बैठक दिनांक 05.01.2023 के पूरक विषय सूची क्रमांक 02 में छत्तीसगढ़ शासन, उच्च शिक्षा विभाग, मंत्रालय, महानदी भवन, नवा रायपुर अटल नगर, रायपुर से प्राप्त पत्र क्रमांक एफ 3-17/2022/38-2 दिनांक 27.12.2022 के अनुक्रम में नवीन Ordinance No. 197- Four Year Undergraduate Program (FYUP), (Choice Based Credit System Semester Scheme in the Undergraduate Program) माननीय कुलाधिपति महोदय द्वारा अनुमोदित को अंगीकृत किए जाने का निर्णय लिया गया, जो निम्नांकित है –

Ordinance No. 197

for

Four Year Undergraduate Program (FYUP)

(Choice Based Credit System Semester Scheme in the Undergraduate Program)

1. Short Title

- 1.1. This Ordinance shall be called “Ordinance for Four Years (Eight Semesters) Undergraduate Program (FYUP)”.
- 1.2. It shall apply to all undergraduate programs under semester system.
 - Bachelor of Arts (B.A.).
 - Bachelor of Arts (Classics) (B.A. Classics)
 - Bachelor of Science (B.Sc.).
 - Bachelor of Commerce (B.Com.)
 - Bachelor of Science [B.Sc. (H.Sc.)]

2. Definition and keywords

- 2.1. “Choice Based Credit System” (CBCS) means a program that provides choice for students to select from the prescribed courses (Core, Elective, Ability Enhancement courses, etc.) as approved by the University from time to time.
- 2.2. “Course” a plan of study in a particular subject means paper or subject through different modes of delivery and is a component of a program as detailed out in the respective program structure.
- 2.3. “Letter Grade” means an index of the performance of students in a course and is denoted by letters O, A+, A, B+, B, C, P, F and Ab.
- 2.4. “Credit” means a unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture/tutorial) or two hours of practical work/field work/project per week One credit involves a minimum of 15 hours of teaching (lecture/ tutorial) or 30 hours of practical work/field work/project in a semester. The number of credits for each course shall be defined in the respective examination scheme.
- 2.5. “Grade Point” means points assigned to each course credit in accordance with the letter grade earned in the courses.

- 2.6. **“Credit Point”** means the product of grade point and number of credits for a course.
- 2.7. **“Semester Grade Point Average”(SGPA)** means the ratio of total credit points secured by a student in various courses registered in a semester and the total credits of all courses during the semester. It measuring the performance of a study. It shall be expressed up to two decimal places and shall be calculated as per **Appendix II**.
- 2.8. **“Cumulative Grade Point Average” (CGPA)** means a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places and shall be calculated as per **Appendix II**.
- 2.9. **“SWAYAM” (Study Webs of Active-Learning for Young Aspiring Minds)** means an Information Technology platform developed and made functional by the Government of India in the Ministry of Education, for the purpose of offering online learning courses/Massive Open Online Course (MOOC).
- 2.10. **“NHEQF Level”** means National Higher Education Qualification Framework (NHEQF) level, an instrument for the classification of qualifications according to a set of criteria for specified levels of learning achieved.

3. Duration

- 3.1. The duration of Four Year Undergraduate Program (FYUP) shall be of eight semesters (Four academic years). The maximum duration for completing the program shall be double the duration to complete a particular level of NHEQF as per **Appendix I**. If a student is unable to clear all the semesters of the program within the maximum duration, he/she will automatically exit from the program. Duration of different levels of program of study as per NHEQF level shall be as per **Appendix-I**.
- 3.2. The credit requirements of various levels of program of study along with stage of exit shall be as per **Appendix-I**.
- 3.3. The student after successful completion of the two, four, six and eight semesters of the program shall be awarded Certificate/Diploma/Degree/Research as per **Appendix-I** in the field of study/discipline for which he/she was enrolled.

4. Eligibility for Admission

- 4.1. Student seeking admission to the first semester of the program must have passed Higher Secondary (10+2) examination of C.G. Board of Secondary Education or any other Examination recognized by the University or C.G. Board of Secondary Education as equivalent thereto.
- 4.2. Eligibility for admission in a particular discipline will be as notified by the University/ Chhattisgarh Govt. from time to time.
- 4.3. Students who leave with a Certification, Diploma, or a Basic Bachelor’s Degree will be eligible to re-enter the programme at the exit level to compete or progress to the next level.

5. Undergraduate Curriculum Framework (UGCF)

- 5.1. Courses/syllabus for Four Year Undergraduate Program (FYGP) shall be prepared incorporating following points:
 - i. The courses shall be based on credit system.
 - ii. It must consist Program Learning Outcome (PLO) and each course of the program shall consist Course Learning Outcome (CLO). PLO and CLO
 - iii. Actual credits in each semester may vary as per **Appendix-I**. The detailed structure of UGCF courses with credit shall be notified by the University through the Regulation from time to time.

5.2. Every discipline shall offer following categories of courses of study (Course means subject/ paper):

5.2.1. **“Discipline Specific Core” (DSC) course:** DSC is a course of study, which shall be pursued by a student as a mandatory requirement of his/her program of study. DSC shall be the core credit course of that particular discipline which will be appropriately graded and arranged across the semesters of study, being undertaken by the student, with multiple exit options.

The DSCs shall comprise of core credit courses of more than one discipline. For example, in B.Sc. programme, a student shall study credit courses of three disciplines, e.g., Physics (say, discipline A), Chemistry (say, discipline B) and Mathematics (say, discipline C). However, the fourth year of such degree programme shall be devoted to the study of only one discipline and hence the DSC courses in the VII and VIII semesters shall be of Discipline A/B/C and not a combination of these three disciplines.

5.2.2. **“Discipline Specific Elective” (DSE) Course:** The DSEs shall be a pool of credit courses of that particular discipline, which a student chooses to study from his/her particular discipline(s). There shall be a pool of DSEs from which a student may choose a course of study.

5.2.3. **“Generic Elective” (GE):** GE shall be a pool of courses which is meant to provide multidisciplinary or interdisciplinary education to students. GEs shall consist of a pool of courses offered by various disciplines of study (excluding the GEs offered by the parent discipline), in groups of odd and even semesters, from which a student can choose.

In case a student opts for DSEs beyond his/her discipline specific course(s) of study, such DSEs shall be treated as GEs for that student.

5.2.4. **“Ability Enhancement course” (AEC):** AEC courses are the courses intended to knowledge enhancement through various areas of study and Language Literature and Environmental Science and sustainable development which shall include mandatory for all disciplines

5.2.5. **“Skill Enhancement Course” (SEC):** SEC courses are skill-based courses in all disciplines and are aimed at providing hands-on-training, competencies, skills, etc. SEC courses may be chosen from a pool of courses designed to provide skill-based instruction.

5.2.6. **“Value Addition Course” (VAC):** VAC courses are value based courses which are meant to inculcate ethics, culture, constitutional values, soft skills, sports, education and such similar values to students which will help in all round development of students.

5.2.7. **“Dissertation/Project”:** A course designed to acquire special/advanced knowledge, such as supplement study / support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher / faculty member is called dissertation / project.

5.2.8. **“Internship”:** A course requiring students to participate in professional employment- related activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an employee of the given external entity. A key aspect of the internship is induction into actual work situations. Internships involves working with local industry, businesses, artists, crafts persons, etc.. and opportunities for students to actively engage with the practical side of their learning.

5.3. **“Remote/blended learning modes”:** Options will be available for students to earn credit by completing quality-assured remote learning modes, including SWAYAM:

(www.swayam.gov.in) or other equivalent online educational platform approved/notified by the University from time to time. Students may opt to earn credits from such courses up to 40% of the total credits required for the award of a certificate/Diploma/Degree.

6. Examination and Evaluation

- 6.1. The academic performance of a candidate shall be evaluated in respect of the courses of study prescribed for each semester through the evaluation. The evaluation of students admitted in the program shall be based on
- i. End Semester Examinations- 80% marks of total marks and
 - ii. Continuous Internal Assessment- 20% of total marks
- 6.2. The end semester examinations will be held as per the academic calendar released by the Higher Education Department/as notified by the University and the duration of end semester examination (Theory and Practical) shall be of three hours.
- 6.3. The minimum percentage of marks to pass the program in each semester shall be 40% in each course (including both internal and external marks) as well as consolidated in a semester.
- 6.4. A program shall have a specified number of credits in each semester. The number of credits along with grade points that the student has satisfactorily cleared shall measure the performance of the student.
- 6.5. Semester examination results shall have following categories:
- i. **Passed**, i.e., those who have passed in all courses of the semester examination.
 - ii. **Promoted (ATKT)**, i.e., those who have not passed in all the courses of the semester examination but have passed $n-2$ courses. Where n is total number of courses in a semester.
 - iii. **Detained**, i.e., those who are not promoted as per the above provisions will be detained. Such students have to rejoin the course of study in regular mode by paying fee in the same semester in the next academic session subject to not crossing maximum duration of the program as defined in this ordinance.
- 6.6. However, a student of the first semester who has been detained/ not appeared in examination due to less attendance/ not applied for examination/ applied but not appeared shall be out from the program. Such a student has to take admission in the next session as an ex-student through the procedure adopted/notified by the University.

7. Continuous Internal Assessment

- 7.1. Continuous Internal assessment shall be of 20% marks of total marks allotted for the course.
- 7.2. The components for continuous internal assessments for each course are as follows:

Particular	Marks % of Total Marks
Internal test	10 %
Seminar/quiz/group discussion/ Assignment/Field study or any other similar activity	10 %
Total	20 %

- 7.3. Internal assessment shall not be there for a major project/project/dissertation/field work and shall be carried forward in case of ATKT students.

8. Promotion Rule

- 8.1. A student may take admission in the 2nd semester provisionally immediately after the 1st semester examinations and his/her admission in the 2nd semester shall be confirmed and she/he will be promoted to the 2nd semester provided he/she is carrying not more than two back papers in the 1st semester.
- 8.2. A student may take admission in the 3rd semester provisionally, immediately after the 2nd semester examination and his/her admission shall be confirmed and she/he will be promoted to the 3rd semester provided he/she is carrying not more than two back papers in the 1st semester and not more than two back papers in 2nd semester.
- 8.3. A student may take admission in the 4th semester provisionally, immediately after the 3rd semester examination and his/her admission shall be confirmed and she/he will be promoted to the 4th semester provided he/she is carrying not more than two back papers in the 2nd semester and not more than two back papers in the 3rd semester. Provided further that the student has cleared all the papers of the 1st semester.
- 8.4. A student may take admission in the 5th semester provisionally, immediately after the 4th semester examination and his/her admission shall be confirmed and she/he will be promoted to the 5th semester provided he/she is carrying not more than two back papers in the 3rd semester and not more than two back papers in the 4th semester. Provided further that the student has cleared all the papers of 2nd semester and 1st semester.
- 8.5. A student may take admission in the 6th semester provisionally, immediately after the 5th semester examination and his/her admission shall be confirmed and she/he will be promoted to the 6th semester provided he/she is carrying not more than two back papers in the 4th semester and not more than two back papers in the 5th semester. Provided further that the student has cleared all the papers of 3rd, 2nd and 1st semesters.
- 8.6. ATKT examination of even semesters shall be conducted along with even semesters similarly ATKT examination of odd semesters shall be conducted along with odd semester.
- 8.7. Further a special ATKT examination of the 5th semester shall be conducted along with the 6th semester for the students having not more than two back papers in the 5th semester as well in the 4th semester.
- 8.8. A special ATKT examination of the 6th semester shall be conducted soon after the declaration of semester results. Only those students who are having not more than two back papers only in the 6th semester shall be eligible to appear in this special ATKT examination.
- 8.9. A student may take admission in the 7th semester (Fourth year of UG) only after clearing all the semesters up to the 6th semester with CGPA 7.5 or higher or equivalent percentage.

- 8.10. A student may take admission in 8th semester (Fourth year of UG) provisionally, immediately after the 7th semester examination and his/her admission shall be confirmed and she/he will be promoted to the 8th semester provided he/she is carrying not more than two back papers in the 7th semester.
- 8.11. Further, a special ATKT examination of the 7th semester shall be conducted along with the 8th semester for the students having not more than two back papers in the 7th semester.
- 8.12. A special ATKT examination of the 8th semester shall be conducted soon after declaration of the semester results. Only those students who are having not more than two back papers in the 7th semester shall be eligible to appear in this special ATKT examination.
- 8.13. A student must choose honours course for the fourth year before the commencement of the fourth year, for which the department concerned shall ask the students to choose honours subject and the same shall be confirmed as per the availability of the seats and other criteria.
- 8.14. In case a student fails to clear the backlog, he/she will be held up till the backlog papers are cleared for which he/she can take attempt in the next appropriate examination as an ex-student subject to the completion of degree up to maximum duration allowed for the program. Internal marks of such ex-students will be carried forward for the corresponding course in which he/she is appearing as an ex-student.
- 8.15. For counting back papers both theory as well as practical courses shall be considered.

9. Results Preparation

A student who has passed in all the courses of each I, II, III, IV, V, VI, VII and VIII semesters and obtained a CGPA of at least 3.3 shall be declared as 'Passed'. The division shall be awarded after successful completion of each level of program of study as per **Appendix-I** according to the following criteria:

- i. First Division with distinction: $CGPA \geq 7.50$
- ii. First Division : $CGPA \geq 6.00$, but < 7.50
- iii. Second Division : $CGPA \geq 4.5$ but < 6.00
- iv. Third Division: $CGPA \geq 4.0$ but < 4.5

10. Computation of SGPA, CGPA and Format of Transcript/ Mark sheet

10.1. The SGPA and CGPA can be calculated as per the formulae provided in the **Appendix –II**.

10.2. Based on the letter grades for corresponding percentage of marks shown in the **Appendix II**, the transcript or mark sheet shall be issued for each semester and a consolidated transcript indicating the performance in all the semesters. It should include the marks obtained, grade points, SGPA and CGPA along with other particulars of the student. The details of the letter grade and formulae of SGPA and CGPA shall be printed on the back side of transcript/mark sheet.

11. Conversion to Percentage

The conversion formula for converting the CGPA to the corresponding percentage (P) of marks will be as follows:

$$P = 10 \times \text{CGPA.}$$

12. General

- 12.1. There shall not be any provision for repeat or improvement of the program, once student has cleared it.
- 12.2. There shall not be any provision of revaluation. However, re-totalling is permissible as per the rule.
- 12.3. Exit options shall be available only at the end of even semesters and entry options shall be available only in the beginning of odd semesters with the prevailing syllabi.
- 12.4. If the candidate appears for II semester end examination and discontinued for III semester and wishes to take admission for IV semester in future, such candidates shall not be allowed for IV semester. Such candidate shall again seek admission to III semester as per University schedule. This is also applicable to other odd semesters.
- 12.5. Any points related to UGCF not covered under this ordinance shall be as prescribed by the University through its ordinance/regulation/guidelines from time to time.

13. Removal of Difficulties

If any difficulty arises in giving effect to the provisions of this Ordinance, the Kulapati may, by order, make such provisions not inconsistent with the Act, Statutes, Ordinances, or other regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under this rule shall be subject to ratification by the appropriate University authorities

Appendix-I

Details of various levels of program of study along with stage of exit and credit requirements.

NHEQF LEVEL	TYPE OF AWARD/LEVEL OF PROGRAM	STAGE OF EXIT	Mandatory credits to be secured for the award
5	Undergraduate Certificate (in the field of Study)	After successful completion of Semester II	40-44
6	Undergraduate Diploma (in the field of Study)	After successful completion of Semester IV	80-88
7	Bachelor of (Field of Study)	After successful completion of Semester VI	120-132
8	Bachelor of (Field of Study/Discipline) (with Research)	After successful completion of Semester VIII	160-176
8	Bachelor of (Field of Study/Discipline) (Honours)	After successful completion of Semester VIII	160-176

Appendix-II

Calculation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

$$SGPA = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where, C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where, S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

Table: Award of Grade based on absolute marks on a 10 point scale

Range of marks in %	Grade point	Letter grade	Grade
>90 to <=100	10	O	Outstanding
>80 to <=90	9	A+	Excellent
>70 to <=80	8	A	Very good
>60 to <=70	7	B+	Good
>50 to <=60	6	B	Above Average
>40 to <=50	5	C	Average
=40	4	P	Pass
<40	0	F	Fail
Absent	0	Ab	Fail

Description

- (i) Letter grades **O, A+, A, B+, B, C, and P** in a course mean that the student has passed that course.
- (ii) The grade **F** and **Ab** denote **FAIL**; a student fails in the course due to poor performance or non-appearance/incomplete appearance in the examination of the course. A student has to appear at subsequent examination(s), if provided under the ordinances in all such courses, until a passing grade is obtained.

आदेशानुसार,

S. Patel
19/11/23
कुलसचिव

पृ. क्रमांक : 972 / अका. / 2023

रायपुर, दिनांक : 11/10/2023

प्रतिलिपि :-

01. माननीय राज्यपाल एवं कुलाधिपति महोदय के अवर सचिव, छत्तीसगढ़ राजभवन, रायपुर
02. सचिव, छत्तीसगढ़ शासन, उच्च शिक्षा विभाग, मंत्रालय, महानदी भवन, अटल नगर, नवा रायपुर
03. सचिव, छत्तीसगढ़ शासन, वित्त विभाग, मंत्रालय, महानदी भवन, अटल नगर, नवा रायपुर
04. आयुक्त, उच्च शिक्षा, ब्लॉक-सी-3, द्वितीय एवं तृतीय तल, इन्द्रावती भवन, अटल नगर, नवा रायपुर
05. अध्यक्ष, समस्त अध्ययनशाला/प्राचार्य, संबद्ध समस्त महाविद्यालय,
06. समस्त विभागीय अधिकारी,
07. कुलपति के सचिव/कुलसचिव के निजी सहायक,

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।

S. Patel
11/10/23
उप-कुलसचिव (अका.)