



पंडित रविशंकर शुक्ल विश्वविद्यालय, रायपुर छत्तीसगढ़ भारत
Pt. Ravishankar Shukla University, Raipur Chhattisgarh, India
Estd-1964 – recognized by UGC U/s 2(f) and 12 (B)
NAAC “A” Grade

CRITERION-III

EVIDENCE(S), AS PER SOP

METRIC No. 3.1.1	The institution’s Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented
	<ul style="list-style-type: none">• Minutes of governing council/syndicate/board of management related to research promotion policy and its adoption

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

दूरभाष : 0771-2262802 (अका.) 0771-2262540 (कुलसचिव) फैक्स - 0771-2262811, 2262807

रायपुर, दिनांक 18 अगस्त, 2021

- अधिसूचना -

इस विश्वविद्यालय की पी-एच.डी. प्रवेश-परीक्षा संबंधी अधिसूचना क्रमांक-1462/अका. शोध/2021, दिनांक 11 फरवरी, 2021 के अनुक्रम में अधिसूचित किया जाता है कि पी-एच.डी. कोर्स-वर्क का अध्यापन 01 सितंबर, 2021 से प्रारंभ किया जाना सुनिश्चित किया जाए।

यह भी कि विश्वविद्यालय अनुदान आयोग का पत्र क्रमांक-D.O. No. F.1-1/2018(Journal/CARE), December, 2019 के निर्देशानुसार तथा विद्या परिषद की स्थायी समिति की बैठक दिनांक 07.08.2021 में लिये गए निर्णयानुसार Research and Publication Ethics (RPE) का दो क्रेडिट का पाठ्यक्रम समस्त शोध आवेदकों के लिये अनिवार्य किया गया है। कोर्स-वर्क के साथ ही उक्त पाठ्यक्रम का अध्यापन भी इसी छ:माही अवधि में संपन्न किया जाना सुनिश्चित किया जाए। यह पाठ्यक्रम उन छात्रों के लिये भी अनिवार्य है जिन्हें कोर्स-वर्क से छूट की पात्रता है।

आदेशानुसार,

[Signature]
18.8.21

कुलसचिव

रायपुर, दिनांक 18 अगस्त, 2021

पृष्ठांकन क्र.-2479/अका./शोध/2021

प्रतिलिपि :

1. समस्त शोध छात्रों को सूचनार्थ।
2. अध्यक्ष, समस्त अध्ययनशाला, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर कृपया शोध आवेदकों तथा अपने शोध केंद्र में पदस्थ समस्त शोध निर्देशकों को अवगत करावें।
3. प्राचार्य, समस्त संबद्ध महाविद्यालय/शोध केंद्र, कृपया शोध आवेदकों तथा महाविद्यालय में पदस्थ समस्त शोध निर्देशकों को अवगत करावें।
4. अधिष्ठाता, छात्र कल्याण/ग्रंथपाल, पं. सुन्दर लाल शर्मा ग्रंथागार, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर।
5. कुलपति के सचिव/कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अर्पित।

~~कुलसचिव~~

सत्री विभागाध्यक्षा का सूचनार्थ एवं प्रालम्बार्थ

[Signature]
उपकुलसचिव (अका.)

18.8.21

अ. पी. वे. देवांगन

[Signature]
19.8.2021

3.1.1



पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

क्रमांक : 10397 /अका./2013

रायपुर, दिनांक : 4/05/2013

॥ अधिसूचना ॥

विश्वविद्यालय विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 17.04.2013 के कार्यवृत्त (विषय क्रमांक 13 में Standard Operating Procedure for running Research & Development (R&D) projects in UTD) कार्यपरिषद् की बैठक दिनांक 23.04.2013 के पूरक विषय सूची क्रमांक 1 में अनुमोदन हुआ है, जो निम्नांकित है -

Regulation No. 148

(E.C. Under 23-04-2013)

(Standard Operating Procedure for running Research & Development (R&D) projects in UTD)

1. The regulation is aimed at ensuring a proper execution, record keeping, monitoring, and smooth running of the research project(s) in the UTD.
2. The regulation will apply to all R&D projects sanctioned to individual or team or Department or University.
3. For the purpose of proper functioning of the research project, it is the responsibility of the PI/ Co PI/ Coordinator/ Director that:
 - a. They will prepare a research proposal/ project in the format prescribed by the concerned agency.
 - b. A clearance may be taken from the respective ethics committee, wherever needed.
 - c. The proposal prepared by the individual must be duly signed and forwarded by the Head/Director of the Department/Institute.
 - d. The team/ department level project (for example, SAP and FIST etc.) must be approved and forwarded by the Staff Council of the concerned Department.
 - e. Following the approval of the project by the SoS/ Institute and duly signed by the HoD/ Chairman, Staff Council the project will be sent to the Grants Cell for further approval of the Registrar/ Vice-Chancellor for institutional consent and signature of the Head of the institution.
 - f. A copy of the duly approved proposal must be provided to the office of the SoS and the Grants Cell, separately for record and future use, prior to its transmission to the funding agencies.
 - g. It will be the duty of the PI/ Co PI/ Coordinator/ Director to send a copy of the sanction letter with the budgetary provisions to the Grant Cell and the office of Head of the respective SoS/ Institute, after its approval by the funding agency.
 - h. The PI/ Co PI/ Coordinator/ Director has to ensure that the expenditure is made as per the provisions of the funding agency and recorded in a separate Register (Project Stock Register) for such purpose.
 - i. The record of the expenditure will include (1) the amount sanctioned/spent, (2) its purpose, (3) name of the item purchased, (4) date of the expenditure incurred duly signed by the PI/ Co PI/ Coordinator/ Director with seal. All vouchers should be maintained properly in a separate Guard file with paid and cancelled seal. All vouchers should reflect the page number of its entry in the Project Stock Register.
 - j. The equipments, books/ journals and other non-consumable items (which become the property of host institution) have to be entered in the SoS Stock register before the account is sent for adjustment.

- k. Annual statement of expenditure shall be made available at the end of each year regularly for utilization of the amount through the Head of the SoS/ Institute to the Grants Cell. The Grants Cell will forward the statement of accounts to the finance Controller for scrutiny and approval by the Registrar/ Vice-Chancellor. It will be then sent to the competent authority (CA/ Govt. agency) for external auditing and issuance of UC.
- l. The grant received must be kept in a separate saving bank account of the State Bank of India branch of the University operated by PI and Co-PI (if any) or Director/ Coordinator (in case of team project). The project amount will be transferred to this account as soon as the amount is received by the University. However, the University will deduct 20% amount from the Overhead budget of the project for maintenance of records and for paying audit fees. The interest earned in the said account should be reflected as income in the project.
- m. On completion of the project a closure report of the bank account should be procured from the bank and submitted to the Finance Section of the University.
- n. The HRA and MA will be reimbursed to the Project Fellow/JRF etc. as per the norms of the funding agency.
- o. The UC (Utilization Certificate), APR (Annual Progress Report) and FTR (Final Technical Report)/ PCR (Project Completion Report) of every project must be provided to the office of the Head of the SoS/Institute and the Grants Cell by the PI/ Co PI/ Coordinator/ Director before sending it to the concerned agency.
- p. All the expenditures in the project and purchase of equipments shall be strictly made following University rules. The appointment of research fellow/scholar/ staff in the project will be made as per the guidelines specified by the Funding Agency. The University norms will be followed, where no specific instructions are given by the Funding Agency.
- q. The PI/ Co PI/ Coordinator/ Director must ensure that the project reports and publications made out of the project work are regularly submitted in the office of the concerned SoS/ Institute in order to include those information in the annual report and other documents of the University.
- r. A professor of the University designated as Professor-in-Charge R&D Projects will look after all affairs of the project.

कार्यपरिषद् के आदेशानुसार,



कुलसचिव

पृ. क्रमांक : 10393 /अका./2013

रायपुर, दिनांक : 4/05/2013

प्रतिलिपि :

01. आयुक्त, उच्च शिक्षा संचालनालय, शास. विज्ञान महाविद्यालय परिसर, रायपुर
02. अध्यक्ष, समस्त अध्ययनशाला,
03. प्राचार्य, समस्त सन्बद्ध महाविद्यालय,
04. समस्त विभाग प्रमुख, विश्वविद्यालय प्रशासनिक भवन,
05. स.कु.स. परीक्षा/उ.कु.स. गोपनीय/वि.क.अ. विकास/प्रभारी अधिकारी सामान्य प्रशासन,
06. कुलपति के सचिव/कुलसचिव के निजी सहायक,

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।

V/S 15113
प्रभारी अधिकारी (अका.)





॥ अधिसूचना ॥

विश्वविद्यालय विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 17.04.2013 के कार्यवृत्त (विषय क्रमांक 14 में Revised Regulation No. 107, [Recognition of the Research Centers]) कार्यपरिषद् की बैठक दिनांक 23.04.2013 के विषय सूची क्रमांक 4 में अनुमोदन हुआ है, जो निम्नांकित है -

Revised Regulation No. 107 (E.C. Under 23-04-2013) [Recognition of the Research Centers]

The regulation is meant for the recognition of the research centre. The Institution/College who desires to have a research centre should essentially fulfill the following criteria:

1. The Principal of the affiliated College or the Head of the institution have to apply in the prescribed format to the University for the Recognition of a research centre in the concerned subject.
2. The application for the recognition of a research center can be made round the year with an affiliation fee prescribed by the University from time to time. The annual fee for the research centre will be levied as specified by the University.
3. Only Colleges qualifying the following criteria can apply for recognition of a research centre in a subject:
 - a. The College is accredited by the National Assessment and Accredited Council (NAAC). The existing Colleges with research Centers should get NAAC accreditation in order to continue the research centre in the subjects.
 - b. The College is running the Post Graduate course in the subject since last 5 years and has acquired permanent affiliation from the University.
 - c. The faculty strength in the subject in which recognition is sought is not less than five with at least one Professor and a minimum of two faculty possessing Ph. D. degree in the concerned subject.
 - d. The College has a well equipped library and adequate number of books in the subject for research and with subscription of five Indian and at least two International Journals (with ISSN number) in the concerned subject since last three years.
 - e. In case of research centre in the science subject, an adequate space in the form of laboratory is mandatory. The Laboratory should be well equipped with all basic research instruments in working order. Besides, it should also have specific research equipments.
 - f. A minimum of three computer sets with internet facility in the department is essential for the research students.
 - g. The Principal/ Institutional Head of the recognized research centre will maintain a proper record of the attendance of all the research scholars registered at the centre and would authenticate and forward the same regularly with six monthly progress report to the University.
4. Nationally recognized Institutions will not be required to apply separately for recognition for a research centre. They need to have a formal approval from the Research Degree Committee of the concerned subject of the University by making a formal request.

11. Total Faculty members/ Officers in the College:
12. Number of Recognized Guide in the College subject-wise:
(Professor/ Associate Professor/ Assistant Professor)
13. Name of Recognized Guide in the subject where recognition is requested:
(Professor/ Associate Professor/ Assistant Professor)
14. Library facility (Append list of Books/ Journals):
15. Number of Books/ Journals in the concerned Subject (Append list):
16. Laboratory facility (Number/ Area):
17. List of Equipment in the Laboratory:
18. Computer/Internet facility:
19. Details of Recognition Fees Paid:
20. Any other Relevant Information:

Based on the above information, we apply for recognition of research Centre in and assures the University that in case the recognition is granted to the College, we will abide by the rules and regulations as laid by the University.

Signature of the Principal/ Head/ Director

कार्यपरिषद् के आदेशानुसार,



कुलसचिव

पृ. क्रमांक : 10391 / अका. / 2013

रायपुर, दिनांक : 4/05/2013

प्रतिलिपि :

01. आयुक्त, उच्च शिक्षा संचालनालय, शास. विज्ञान महाविद्यालय परिसर, रायपुर
02. अध्यक्ष, समस्त अध्ययनशाला,
03. प्राचार्य, समस्त सम्बद्ध महाविद्यालय,
04. समस्त विभाग प्रमुख, विश्वविद्यालय प्रशासनिक भवन,
05. स.कु.स. परीक्षा/उ.कु.स. गोपनीय/दि.क.अ. विकास/प्रभारी अधिकारी सामान्य प्रशासन,
06. कुलपति के सचिव/कुलसचिव के निजी सहायक,
पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।

प्रभारी अधिकारी (अका.)



ऐसा करने के लिए इस आधार पर निर्देश दे कि उसका प्रकाशन केन्द्रीय शासन, किसी राज्य शासन या विश्वविद्यालय द्वारा पर या विश्वविद्यालय कर्मचारी तथा विश्वविद्यालय अधिकारी के बीच अच्छे संबंधों पर प्रतिकूल प्रभाव डालता है। कर्मचारी संघ कोई ऐसा कार्य नहीं करेगा या किसी ऐसे कार्य के करने में सहायता नहीं देगा जिससे किसी विश्वविद्यालय कर्मचारी द्वारा किये जाने की दशा में विश्वविद्यालय सेवा नियमों या उपबंधों में से किसी नियम या उपबंध का उल्लंघन होता है।

कर्मचारी संघ किसी विदेशी प्राधिकारी को संबोधित की गई सूचना विश्वविद्यालय के द्वारा ही भेजेगा अन्यथा नहीं और विश्वविद्यालय को उसे रोकने का अधिकार होगा।

कर्मचारी संघ द्वारा या उसकी ओर से किसी पदाधिकारी द्वारा विश्वविद्यालय को या किसी विश्वविद्यालय पदाधिकारी को संबोधित सूचनाओं में अनादरपूर्ण एवं अनुचित भाषा नहीं होगी और

कर्मचारी संघ तथा उसकी समितियां अपने अधिवेशन उस प्रयोजन के लिए विश्वविद्यालय द्वारा अनुमोदित स्थान के अतिरिक्त अन्य किसी स्थान पर नहीं करेगी और कोई भी ऐसा अधिवेशन जनता के लिए खुला नहीं होगा। परंतु इस खंड की कोई भी बात कर्मचारी संघ या उसकी समितियों के किसी ऐसे अधिवेशन की दशा में लागू नहीं होगी जो किसी सामाजिक सांस्कृतिक या सत्सम प्रकार के अन्य कार्यक्रमों के संबंध में बुलाया गया हो और जिसमें किसी ऐसे विषय पर चर्चा न की जाय जिसमें कि विश्वविद्यालय तथा उसके कर्मचारियों के संबंध अन्तर्गत हों।

का वापस लिया जाना यदि विश्वविद्यालय की राय में इन नियमों के अधीन मान्यता प्राप्त किसी कर्मचारी संघ के नियम-नियम- 8 में दी गई शर्तों का पालन नहीं किया तो विश्वविद्यालय ऐसे कर्मचारी संघ को दी गई मान्यता वापस ले सकेगा।

न यदि इन नियमों के उपबंधों में किसी भी उपबंध के निर्वाचन के संबंध में कोई प्रश्न उत्पन्न हो तो वह विश्वविद्यालय को दिये जायगा। जिस पर विश्वविद्यालय का निर्णय अंतिम होगा।

Regulation No. 26

RAVISHANKAR UNIVERSITY RESEARCH ASSISTANCE FUND

This Fund will be known as Ravishankar University Research Assistance Fund.

ELIGIBILITY :

The following shall be eligible for receipt of the assistance from this fund :

Students registered for the Doctoral Research Degree of the University in any Faculty of the University shall be eligible for assistance from this fund.

- b) Teachers in the University or in the affiliated colleges of the University working on a specific Research problem for a period of about one year or more shall also be eligible for assistance from this fund.

Items which may be purchased out of this fund are listed as below :

- Chemicals (including stains and sears etc) glass ware, Biological material (Animals and plants), Photographic and drawing materials, magnetic tapes for tape recorders.
- Reprints, Microfilms, Photo States, xerographic copies of rare manuscripts thesis and rare books.
- Instruments and their replacement parts and components.
- Customs syntheses and analysis of materials vizi. Analysis of compounds by micro methods including Infrared, ultra violet and visible and Nuclear Magnetic resonance spectra.
- Expenses on data processing on electronic and mechanical computers.
- Assistance to works the publication cost of research papers by the applicant in Journals of repute and purchase of reprints of his published paper upto a maximum of 100 reprints (The payment will be made against the actual bill of the Journal).
- Any other item not covered by above may be approved of by the committee for sanction of the KUIpati.

4. Application for the above assistance will be submitted to the Registrar of the University in the prescribed proforma on or before 31st August of every year and decision for the same will be communicated by the 30th September of the year concerned.
5. Normally a maximum sum of Rs. 1,000/- per individual per year will be granted but in exceptional cases the selection committee may recommend to the Kulpati of sanctioning of a larger sum.
6. The grant must be utilised before the end of the financial year in which the grant is made. It will be released to the incumbent through the principal of the college / Head of the Department of the University Teaching Department where the work is conducted. The material purchased must be entered in the stock register of the department concerned in the usual manner. One copy of the bill duly certified by the Head of the Department and countersigned by the principal will be sent to the University. Grant shall be refunded to the University.
7.
 - a) After the work is completed the material purchase out of research fund will become property of institution where the work was carried out.
 - b) In the event of the transfer of the incumbent from the institution the material will not be transferred with him without the permission of the University in writing.
8. The Committee for the award of this research assistance shall be 5 teachers of the University, one of the members of committee will be nominated as Chairman by the Kulpati.

Encl. Proforma for application.

1. No. of the applicant :
2. Date of registration for research degree.
3. Subject of research work.
4. Institution where the research work is carried out.
5. Academic career of applicant (year of passing division obtained, name of University Board).
 - a) High School / Higher Secondary
 - b) B.Sc. / B.A. / B.Com. / B.E.
 - c) M.Sc. / M.A. / M.Com. / M.E.
6. Published research work.
7. Whether the applicant is receiving any other finance assistance, give details.
8. Details of material required and its approximate cost.
9. Justification for above.

Place

Date

Signature of
Applicant.

- (a) Recommendation of
Supervisor
- (b) Forwarding note by the
Principal / Head of the
Department.



पं. रविशंकर शुक्ल विश्वविद्यालय

(छ.ग.)

दूरभाष : 0771-2262802 (अकादमिक), 0771-2262540 (कुलसचिव), E-mail ID- academicprsu@gmail.com

क्रमांक : 4095/अका./2017

रायपुर, दिनांक : 27/05/2017

II अधिसूचना II

एतद् द्वारा अधिसूचित किया जाता है कि विश्वविद्यालय समन्वय समिति की 25वीं बैठक दिनांक 19.04.2017 में प्रस्ताव क्रमांक 3 पर अध्यादेश क्रमांक 184 का अनुमोदन किया गया है जो निम्नांकित है :-

ORDINANCE No. 184
Integrated M.Sc. program of CBS

Preamble

1. The Center for Basic Sciences (CBS) will offer 5-year integrated M.Sc. programs in selected areas of basic sciences, like Physics, Chemistry, Mathematics, and Biology that will be amenable to 12th graders. The center will also offer Integrated PG-PhD program, Research-based PG and PhD alone programs that will be the ultimate hallmark of the CBS.
2. The complete program for Integrated M.Sc. will be for a duration of 10 semesters in all leading to Master degree in any one of the following major subjects:
(i) Physics (ii) Chemistry (iii) Mathematics (iv) Biology
3. The program of instruction will consist of (a) Core courses (compulsory), (b) Elective courses (departmental), (c) Elective courses (non-departmental), (d) Laboratory/Seminar/Mini Project, (e) Project work and dissertation. The student may be required to give one or more seminars and undergo industrial/practical training during the program. The academic programs in each semester may consist of course work and/or project work as specified by the Academic Council. The 5-Year Integrated M.Sc. program will have a curriculum and syllabi for the courses approved by the Academic Council.
4. Minimum duration of M.Sc. Degree program shall be of five years spread over 10 semesters. In any case, a student must complete this program within a period of 7 years.
5. Admission Policy and Procedure:
(i) The admission policy and procedure shall be decided from time to time by the Governing Council of the CBS, as per the guidelines issued by Government of Chhattisgarh and UGC from time to time.

- (ii) The candidates seeking admission to CBS, Pt. Ravishankar Shukla University, Raipur should be from science stream (having any combination of Biology/ Chemistry/ Mathematics/ Physics) at class XII and must appear in the CBS-EST or NEST examination. The admission will be offered strictly on the basis of Merit List of CBS-EST and NEST examination of current session. Maximum of 20 student can be admitted from the NEST examination in first semester of each academic session. Candidates securing at least 60% marks in aggregate or equivalent grade in class XII examination will be eligible for admission to CBS. For candidates belonging to scheduled castes (SC), and scheduled tribes (ST) categories, the minimum requirement of marks is 55% in aggregate. Where only letter grades are available, a certificate from the Board specifying equivalent percentage of marks is required. In the absence of such a certificate, the decision of the Admissions Committee will be final.
- (iii) The age limit of unreserved category candidates is 20 years on July 01 of the current academic session. The age limit is relaxed by 2 years for SC/ST/OBC candidates.
- (iv) Reservation Policy as decided by the Governing Council (GC) as per the directives of Government of Chhattisgarh shall be followed for the admission of the students through CBS-EST merit list. 30% of the seats will be reserved for female students admitted through NEST merit list.
- (v) The Admission Committee constituted by the Chairman, Academic Council shall decide on the operational aspects of selection of candidates based on the criteria laid down by the Executive Council (EC).
- (vi) Vacancies, if required to be filled up after the admission date shall be decided by the Chairman, Academic Council and reported to the EC for post-facto approval.
- (vii) The fee structure shall be as decided by the Governing Council from time to time. The mode of payment shall as decided by the EC from time to time.

6. Promoting Research:

- (i) To give early exposure of the research methodologies and attitude, in the curriculum of CBS there shall be provision of academic visit by students to the National Research Labs, Higher Learning Institutes and Centers of National/International repute.
- (ii) Students will be encouraged to participate in summer/winter schools/projects organized by prestigious institutes mentored by eminent scholars of the subject.
- (iii) Provision in curriculum for project work, dissertation and industrial/practical training during the program will train the students and motivate to pursue research as a career.

7. Board of Studies: There will be a Board of Studies in each of the following subjects:

- (i) Hindi (ii) English (iii) Physics (iv) Chemistry (v) Mathematics

(vi) Zoology (vii) Botany (viii) Computer Science.

The composition of each Board of Studies shall be as follows:

- (1) Professors of University Teaching Department and Schools of Studies in subjects for which the Board is constituted;
- (2) Two Heads of College Departments in colleges teaching the said subject up to the postgraduate level to be nominated by the Kulapati by rotation according to seniority;
- (3) One Associate Professor from the University Teaching Department and Schools of Studies teaching the said subjects to be nominated by the Kulapati by rotation according to seniority;
- (4) Two Heads of College Departments in colleges teaching the said subjects upto to the degree level to be nominated by the Kulapati by rotation according to seniority;
- (5) Not more than two teachers in the said subject to be nominated by the Kulpati;
- (6) One student to be appointed by the Kulpati possessing the qualifications laid down in the Statutes;
- (7) Two members to be co-opted by the Board, one of whom shall be an expert from outside the University, and shall be from recognized research institute, if any, in the subject or group of subjects for which the Board is constituted.

8. **Award of Degree:** Candidates admitted to the program shall pursue the prescribed courses regularly in each of the ten semesters successively. Award of degree shall be made by the University in accordance with the regulations framed by the EC of the University in this regard.

- (i) The Master Degree shall be awarded to those candidates who shall obtain at least 50% marks in cumulative aggregate in each of ten semesters in theory, sessional and practical course separately and minimum of 40% qualifying marks in each theory, practical and sessional paper.
- (ii) B.Sc.(Hons) degree shall also be awarded along with the M.Sc. degree. Student shall have the option to quit the program after 3 years with the B.Sc.(Hons) degree.

9. **Minimum Requirement to Keep Term in the program:**

A student failing to appear or securing less than 50% aggregate or obtained less than 40% marks in any of the theory, practical or sessional paper of Ist to Xth semester examination shall be allowed to pursue the course for the next following semester. Such students shall be considered FAIL or FAIL in AGGREGATE with ATKT status. Scheme of examination shall be as follow:

- (i) Successful candidate shall be declared PASS up to IXth semester and with
- (ii) successful completion of the Xth semester division will be awarded with appropriate provision.

- (iii) A student failing to qualify the examination of any semester shall be allowed to keep term (ATKT) along with the successive semester examination in the following semester.
- (iv) ATKT provision shall be in three papers of one semester with maximum three attempts only (1 main + 2 ATKT).
- (v) A student who has been admitted to any semester but fails to fill up examination form of that semester examination or debarred to take examination due to short attendance or any other appropriate reason then he/she shall have to appear at that examination in the following semester.
- (vi) Each theory and practical shall have 100 marks out of which 60% will be internal spread over three internal examinations comprising of unit tests, assignments, presentations, quizzes etc.
- (vii) The provision of revaluation will not be available.
- (viii) The examination shall be held in all subjects as approved by the University from time to time.
- (ix) The matter not covered in this act/ordinance shall be governed by the ordinance no. 5 and 6 and other provision of the University rules.
- (x) Marks secured in additional paper will not be added for marking Grade Point Average. However, they shall have to score minimum passing marks.

10. Credit System:

- (1) Each Semester from Semesters I-VIII will carry 25 credits. Semesters IX and X will carry 20 credits each. For successful completion of the program the total credits earned by a student must not be less than 240 excluding Elective courses (non-departmental).
- (2) Credits shall be assigned to the courses based on the following general pattern:
 - (i) One credit for each one hour lecture.
 - (ii) One credit for each laboratory or practical session of two hours.
 - (iii) Two credits for each laboratory or practical session of at least four hours.
 - (iv) Credit for seminar, project work and industrial/practical training shall be as specified in the curriculum approved by the Board of Studies.
- (3) A student has to register in all the core courses listed in the curriculum.
- (4) Electives to be taken from the courses offered in a particular semester from among the list of approved courses as per the curriculum.
- (5) A Student who has acquired the minimum number of total credits for the award of the degree shall not be permitted to register for more courses to improve his/her cumulative grade point average.

- (6) The medium of instruction, examination, and seminar & project reports shall be English.
11. The examinations for the first, third, fifth, seventh and ninth semesters shall ordinarily be completed by the end of December and the examinations for the second, fourth, sixth, eight and tenth semesters shall ordinarily be completed by the end of May each year.
12. The examination shall be held in all the subjects being offered by different departments of CBS of Pt. RavishankarShukla University, Raipur.
13. Course-wise Grading of Students into Categories

Letter Grades

The weighted total marks secured by the candidate in each course shall be converted into letter grades. The letter grades and the respective grade points are given in the following table: Letter Grade	S	A	B	C	D	E	F	W	I
Grade point	10	9	8	7	6	5	0	0	0

- (1) A candidate who has registered for a course, but was not permitted to appear for the end semester examination due to reasons including the shortage of attendance shall be awarded W grade with grade point 0 for the course. A candidate whose result on any course is pending decision by appropriate body shall be awarded I grade for such courses. All I Grades shall be converted to actual grades, normally within a week after publication of results of the regular end semester examination. Any I grade which is not converted to regular grade within the stipulated time shall be treated as F grade.
- (2) A student shall be deemed to have completed a subject successfully and earned the credit if he/she secures any letter grade other than F, W or I. A letter grade F in any subject implies failure in that subject. A subject successfully completed cannot be repeated.
- 14. Declaration of Results:**
- (1) The student shall have access to his/her answer paper/s in the end semester examination which shall be shown to him/her by the teacher/s concerned. In case a student feels aggrieved, he/she can contact the concerned teacher for a second look at his/her performance. If the teacher feels that the case is genuine he/she shall correct the awarded marks. If there is disagreement between the student and concerned teacher regarding the awarded marks Student have to give application to the Director CBS requesting opinion of external subject

expert of the same subject. The decision of external subject expert will be final.

- (2) The F grade once awarded stays in the record of the student and is deleted when he/she completes the subject later, indicating also the numbers of attempts made in that course. The CGPA shall be accordingly revised deleting the "F" in the earlier attempts in that course. The grade acquired by the student later shall be indicated in the grade card of the appropriate semester.

15. Course Repetition: A student securing 'F' or 'W' grade in any subject has to repeat it compulsorily when offered next, if the subject is listed as a core subject. If it is an elective subject, the student has option either to repeat it in order to get a successful grade or take another elective course.

16. Grade Card:

- (1) The grade card issued at the end of the semester to each student shall contain the following:
- the credits for each course registered for that semester
 - the performance in each subject by the letter grade obtained vide 13(1)
 - the total number of credits earned by the student up to the end of the semester
 - Grade Point Average (GPA) of the semester
 - the Cumulative Grade Point Average (CGPA) of all the courses taken up to and including the semester.

- (2) The Grade Point Average (GPA) shall be calculated by the formula.

$$GPA = \frac{\sum C \times GP}{\sum C}$$

where C = credit for the course, GP = the grade point obtained for the course and the sum is over all the courses taken in that semester, including those in which the student has secured F and W grades.

For the Cumulative Grade Point Average (CGPA) a similar formula is used except that the sum is over all the courses taken in all the semesters completed up to the point in time, including those in which the student has secured F & W grades.

- (3) At the end of the M.Sc. degree program a consolidated grade card will be issued to each student.

17. Class/Division: Classification shall be based on CGPA and shall be as follows:

CGPA 8 and above

CGPA 6.5 and above, but less than 8

CGPA 5 and above, but less than 6.5

First class with distinction

First class

Second Class

There shall be no provision for division improvement under the examinations of this ordinance.

18. Eligibility for the award of M.Sc. Degree: A student shall be declared to be eligible for the award of M.Sc. degree if he/she has:

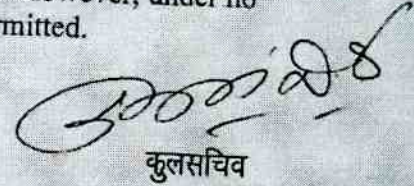
- registered and successfully completed all the core courses and the project.
- Successfully acquired the minimum number of credits prescribed in the curriculum of the given stream within the stipulated time vide 4.
- No dues to the Departments, University, Library, Hostels and
- No disciplinary action is pending against him/her.

19. This Ordinance shall be effective from the academic session 2015-16.

USE OF CALCULATORS:

The students of Integrated M.Sc. classes shall be permitted to use calculators in the Examination hall on the following conditions:

- Student shall bring their personal Calculators.
- Calculators with memory and following variables be permitted; Plus, minus, multiplication, division, square, reciprocal, exponential, log, square-root, trigonometric functions, viz, sine, cosine, tangent etc. However, under no circumstances programmable calculators shall be permitted.

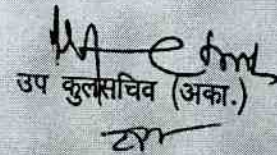

कुलसचिव

पृ.क्रमांक : 4096/अका./2017

रायपुर, दिनांक : 27/05/2017

प्रतिलिपि :-

- माननीय राज्यपाल एवं कुलाधिपति महोदय के प्रमुख सचिव, छत्तीसगढ़ राजभवन रायपुर
- सचिव, उच्च शिक्षा छत्तीसगढ़ शासन, महानदी भवन मंत्रालय, नया रायपुर
- सचिव, छत्तीसगढ़ शासन, वित्त विभाग महानदी भवन मंत्रालय, नया रायपुर
- आयुक्त, उच्च शिक्षा, ब्लॉक-सी-30, द्वितीय एवं तृतीय तल, इन्द्रावती भवन, नया रायपुर
- अध्यक्ष, समस्त अध्ययनशाला/प्राचार्य, सम्बद्ध समस्त महाविद्यालय,
- समस्त विभागीय अधिकारी,
- कुलपति के सचिव/कुलसचिव के निजी सहायक,
पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।


उप कुलसचिव (अका.)



क्रमांक 7754 / अका. / 2018

रायपुर, दिनांक 27/12/2018

॥ अधिसूचना ॥

विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 23.10.2018 में अध्यक्ष के अनुमति से अन्य निर्णय क्रमांक 1 में Draft रेगुलेशन Intellectual Property Right Policy की अनुशांसा का अनुमोदन कार्यपरिषद् की बैठक दिनांक 25.10.2018 में पूरक विषय सूची क्रमांक 01 में अनुमोदित किया गया है, जो निम्नांकित है -

Regulation No. - 181

(E.C. Under 25-10-2018)

Intellectual Property Right Policy

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1. PREAMBLE

The policy is broadly based on different notification of central government, national statutory body and some prominent academic institutions. The best practices of different universities are also included in the draft.

This Intellectual Property Right (IPR) Policy document is a guidance document for Pt. Ravishankar Shukla University, Raipur personnel (Faculty members, Researchers and Students), Collaborators and Sponsors regarding Intellectual property dealing with Pt. Ravishankar Shukla University, Raipur, India regarding the rights and obligations dealing with the nature of intellectual property, ownership, Technology Transfer and confidentiality requirements.

This policy document not only safeguard the Intellectual Property(IP) issues but in addition will also allocate a fair share of the benefits to all those involved in the creation of intellectual property. This will motivate other researchers to conduct research, transfer technology and would be benefitted by the outcome of the intellectual property. The policy will encourage an environment of innovation leading to IP in the University. This will be useful in public at large of the University and inventors involved in the IP exercise.

All potential inventors who would participate in a sponsored research project and/or make use of the University supported resources should know about this policy document and shall accept the principles of ownership of Intellectual Property as stated in this policy unless an exception is approved in writing by the University.

2. OBJECTIVES OF INTELLECTUAL PROPERTY RIGHT POLICY

The objectives of IPR Policy are to:

- a. Develop the environment of freedom for research & development, the discovery of new knowledge & innovation in order to achieve the educational mission of the University.
- b. Set up and maintain IPR Cell so that services are provided to the researchers, faculty members, students for effective commercial utilization of intellectual property generated at the University in the interests of all concerned, and to oversee the fair distribution of the returns accruing as an outcome of the patents, designs, copyright, trademarks and other forms of IP in accordance with this policy and its amendments.
- c. To promote and safeguard of the intellectual property interests of all those who are involved in the creation of intellectual property at the University.
- d. Make policy document available to conduct the dissemination of the University's IP for commercial use, so that public could be benefitted at large while safeguarding the interests of the inventors/applicants of IP, and to generate revenue for the University and the inventors.
- e. Provide legal support to the University deems necessary to defend and protect the interests of the University and inventors of intellectual property rights against unauthorized use of such property.



3. MEMBERS OF INTELLECTUAL PROPERTY RIGHT CELL

The University IPR Cell, would comprise the Chairperson, IPR member-secretary and three senior faculty members with expertise in area related to creative work, legal aspects of IPR and technology transfer, as recommended by the chairperson of IPR Cell and approved by the Vice Chancellor. The Chairperson and member secretary will be nominated by the Vice Chancellor. The tenure of the members shall be for five years. Cell should be responsible to administer all decisive issues related to IP Policy and other relevant matters as should be determined from time to time. The services of outside expert personnel or Attorney may be hired time to time as per the need of the cell and name will be finalized by the committee members and approved by the ViceChancellor.

The Constitution of the Cell:

- Chairperson
- IPR Member-Secretary
- Three senior faculty members of the University

4. OWNERSHIP OF INTELLECTUAL PROPERTY

a. Copyrights:

The University will not own the rights in books, book chapters, articles, monographs, lectures, speeches and other communications which are copyrightable works as produced by the University personnel in the course of research and teaching produced using usual University resources. In all other cases the University may accept assignment of the copyright in whole or in part depending on the degree of the University supported resources used in producing the copyrightable work.

Where copyright has not been assigned to the University, the University will be entitled to a non-exclusive, non-transferable license to use the work within the University, Raipur for non-commercial educational and research purposes, or to possess a limited number of copies for such purposes, whichever is relevant.

b. Patents and inventions:

The University will own the rights of such intellectual property as is created by inventors through the use of University supported resources and which is in the opinion of the Pt. Ravishankar Shukla University, Raipur commercializable by the University, and intellectual property created through sponsored research where the sponsoring agency does not claim intellectual property rights.

Any type of payment received from the commercialization of the University owned intellectual property will be shared between the University and the inventors (70 % to inventors and 30 % to the University of Net Profit).



The pattern of distribution of the portion designated as Inventors share amongst the staff is to be followed as given below:

	Staff	Share
i.	Inventors	35%
	(Inventor or Principal Contributor/PI/Researcher of the university may comprise scientist and other S&T staff who have provided innovative, developmental, design, experimental, data/information, TKs/GI , testing/analytical, repair/fabrication, training and business development/marketing inputs for the project/activity) shall have equal share.	
ii.	Other members of the team	35%
	S&T and other staff may comprise staffs that have provided direct supporting inputs for the specific project/activity in the ratio of 25 and 10% respectively.	
iii.	IPR Cell	25%
iv.	Welfare Fund	5%

In the event of any legal action/dispute necessitating refund/payment of monies/fees to the client, the amount paid to the staff is recoverable; The maximum amount of money receivable by an employee from licensing of Intellectual Property and intellectual fee from contract R&D will not exceed Rs.1.0 Lakh per financial year or his/her salary for the particular financial year whichever is less.

5. INTELLECTUAL PROPERTY ADMINISTRATION

a. Disclosure:

When the inventors believe that they have generated patentable or commercializable IP using University supported resources, they shall report it in writing along with relevant documents, data and information, to the IPR Cell of the University. The information shall constitute a full and complete disclosure of the nature, particulars and other details of the intellectual property and identification of all persons who constitute the inventors of the property. Where there are different inventors that make up a system, the individual inventors and their contributions must be identified.

Having made the disclosure, the inventor shall maintain confidentiality i.e., refrain from disclosing the details, unless authorized in writing by the University or until the University, has assessed the possibility of commercialization of the intellectual property.

b. Evaluation of Disclosure:

The University IPR committee will evaluate the disclosure made by the inventors, determine whether there is a good prima facie case for believing that the intellectual property is commercializable and will examine any other relevant information and applicable commitments. The University will determine which of the followings condition apply:

The University, if unwilling to commercialize the Intellectual Property:

In this case the University will merely record the fact of the creation of the intellectual property without prejudice to the rights of the inventors and hold all information communicated in this regard by the inventors secret and confidential.

The University wishes to own and commercialize the intellectual property:

In this case, the University will take steps to commercialize the property through patenting or confidentiality. Where a patent is applied, the inventors shall agree to maintain all relevant details of the intellectual property secret and confidential until the patent is sealed. In the case of protection through confidentiality the same information will be kept secret and confidential as long as the intellectual property has commercial value. The inventors shall furnish such additional information and execute such documents from time to time as may be reasonably requested for effective protection and maintenance of proprietary rights of the University in the intellectual property.

c. Acknowledgement:

The inventors of University owned intellectual property shall retain their moral right to be identified as such unless they specifically waive this right in writing.

d. Commercialization:

All expenses for obtaining and maintaining statutory rights in University owned intellectual property will be borne by the University. The University will take steps to commercialize all University -owned property in the manner below:

- The inventors shall disclose the nature and particulars of the intellectual property they have created to the University
- If the property is found to be assignable to the Pt. Ravishankar Shukla University, Raipur and the University wishes to own the property, the University will file the patent, or proceeds directly for commercialization through confidentiality agreements with third parties, whichever is practicable.
- In case intellectual property has been commercialized, the subsequent cost of maintaining statutory protection will be met through receipts from the licensee. If the property has not been commercialized, all rights and responsibilities in it will revert to the inventors unless in the University opinion it stands a good chance of being commercialized within the next year, in that case University opts to pay for another year of protection and retains the rights for the subsequent year.
- After the end of the third year, if the intellectual property is still not commercialized, all rights and responsibilities of the property will revert to the inventors, subject to any contractual agreements with a sponsor if any, and the University will no more be liable to pay for statutory protection of the property.



At any time during the above process, the Pt. Ravishankar Shukla University, Raipur will have the right to revert the rights in the intellectual property to the inventors at a mutually agreeable date. If the property is commercialized subsequently, the receipts will be shared (70 to inventors and 30 to Pt. Ravishankar Shukla University, Raipur of net profit.)

e. Informing inventors of decisions:

The inventors of Intellectual Property will be informed of progress regarding the decision of IP Advisory committee for filing of the patent, commercialization and/or disposition of the intellectual property by the University. The University and the inventors shall maintain complete transparency in sharing information at all stages of the process. The inventors shall keep the University informed of updates or development of the Intellectual Property which lead to tangible effects on the property.

f. Statement by inventors:

The inventors of intellectual property under the terms of this policy shall be required to determine and to state that to the best of their knowledge the intellectual property does not infringe any existing property.

In case an allegation is made regarding infringement by the inventors and the Advisory Committee of IPR Cell of Pt. Ravishankar Shukla University, Raipur finds prima facie that the inventors may have made false claims, the University will take immediate steps to dissociate itself from the said intellectual property. All agreements with inventors should indemnify the University against all damages arising out of such litigation.

g. Consulting agreements:

Since consultancy comes to academic staff through the University channels and is administered centrally, any intellectual property arising from consultancy should be assigned to the University in the interests of transparency and fair negotiation with consulting firms. The University will offer a first refusal option on the licensing of such intellectual property rights to the consulting firm, as with sponsored research. However, in recognition of the fact that a percentage of the consultant's fee is paid to the Pt. Ravishankar Shukla University, Raipur, the royalty arising from commercialization of intellectual property generated through consultancy will be in a ratio of 70% to consultant and 30% to the Pt. Ravishankar Shukla University, Raipur. Inventors engaged in consulting work or business have a responsibility to ensure that agreements governing such work or business are not in conflict with University policy or with the Pt. Ravishankar Shukla University, Raipur's prior contractual commitments. Such inventors should make their University, obligations known to outside parties before they make such agreements and should provide such parties with copies of all applicable University policies.



h. Pt. Ravishankar Shukla University, Raipur Intellectual Property Advisory Committee:

The Committee will administer intellectual property policy and such other relevant matters as shall be determined from time to time. In particular the Committee will decide in cases where

- the issue is in doubt whether the use of a particular resource constitutes Pt. Ravishankar Shukla University, Raipur -supported resources
- inventors are found to have made false claims
- there is a dispute involving sponsored research
- there is a disputes arise regarding the continued extension of statutory protection to technologies assigned to the Pt. Ravishankar Shukla University, Raipur and yet to be commercialized
- There is a complaint or question regarding the matters addressed in this policy, its implementation or interpretation.

i. Responsibilities of departments:

Each department will administer the University policy as defined herein through its Board of Research studies/Board of study. In particular each innovator must maintain in his or her department records detailing his or her activities in generating intellectual property. Such records must be made available on demand to the University Intellectual Property Committee.

j. Authority of Contracts:

All Commitments, Agreements, Memoranda of Understanding etc. relating to commercialization or exploitation of Pt. Ravishankar Shukla University, Raipur - owned intellectual property will be granted in the name of the Pt. Ravishankar Shukla University, Raipur.

k. First-refusal option for sponsors:

Unless the Pt. Ravishankar Shukla University, Raipur decides otherwise on the merits of the case, agreements governing sponsored research shall provide that all intellectual property developed as a result of the sponsored research project shall belong to the University. When the inventors discloses the generation of such intellectual property to the University, the sponsor will receive first refusal on an option to license the resulting intellectual property on terms to be negotiated on a case-by-case basis. The sponsor has to either accept or refuse its first-refusal option within 90 days of the date of offer of the option by the Pt. Ravishankar Shukla University, Raipur to the sponsor. If the University finds that the sponsor has not taken steps to commercialize the property within one year of acceptance of the option, the University will be free to revoke the license. Confidentiality agreements will continue to apply in that event. The University may at its own discretion contract with sponsors to allow them specific rights, whether exclusive or non-exclusive, in the intellectual property whose creation they sponsor, if in the Pt. Ravishankar



Shukla University, Raipur 's opinion the granting of such rights will facilitate the commercialization of t

In all cases the terms of licenses or assignment shall be determined through negotiation he intellectual propertybetween the sponsor and the Pt. Ravishankar Shukla University, Raipur once the sponsor agrees to exercise his or her licensing option. Considerations that must be taken into account are:

- The nature and application of the intellectual property
- The relative contributions of the Pt. Ravishankar Shukla University, Raipur and the sponsor to resources involved in its creation
- The University opinion on the best way to commercialize the intellectual property. If the sponsor refuses to exercise his or her first-refusal licensing option, the Pt. Ravishankar Shukla University, Raipur will proceed to commercialize the intellectual property as it deems fit.

5. RECORD KEEPING PROCEDURE

It will be the responsibility of the Head of Departments or persons authorized by the University, Intellectual Property Committee to ascertain for the purposes of this policy which facilities/resources used for the purpose of generation of intellectual property by a inventors in a given Department should be construed as usual University resources and which should be construed as Pt. Ravishankar Shukla University, Raipur -supported resources, and to maintain records of the course of development of intellectual property involving such resources.

All data and details generated by inventors in the course of creation of intellectual property should be systematically recorded in the concerned department as outlined below:

- a. All laboratory records shall be entered in indelible ink in bound volumes marked "PRIVATE & CONFIDENTIAL" with all pages serially and permanently numbered, without mutilations or insertions.
- b. All blank spaces between successive entries should be cancelled as if they were deletions and authenticated with the inventors' initials and date.
- c. Precise descriptions of all actions and experiments carried out should be provided. Ideas or suggestions should be headlined as such, so as to clearly differentiate them from work actually performed.
- d. No abbreviations or terms, except where their use is standard practice in that particular discipline, should be used, unless clearly explained in a table at the front or back of the book.
- e. Crucial data or descriptions of experiments which relate to valuable inventions or discoveries should be signed and dated by the inventors, supervisor, or Investigators of the project.
- f. Modifications, if any, should be made by drawing a line through the deleted matter and writing 'cancelled' beside it. The corrected data (clearly marked as such) should be entered immediately below, authenticated by the inventors with initials and date.



- g. Samples of new products or of products produced by a new method should be preserved if possible and photographed for the record. All photographs should be dated and signed by the inventors on the reverse.

6. CONFIDENTIALITY REQUIREMENTS

The inventors involved in the development of Pt. Ravishankar Shukla University, Raipur -owned intellectual property should maintain strict confidentiality in dealing with all relevant information relating to the intellectual property concerned.

The following guidelines should be followed when dealing with confidential information in the context of third parties such as commercial organizations:

- a. When a third party is interested in commercializing an item of intellectual property on offer after inspecting the relevant Technology Profile, they may apply for transfer of the technology. They will be required to demonstrate their capacity to commercialize the technology to the University's satisfaction. The University will then require the third party to sign contractual confidentiality or secrecy agreements undertaking to maintain the confidentiality of all information disclosed, before any further disclosure is made.
- b. Third parties must obtain express authorization in writing from the Pt. Ravishankar Shukla University, Raipur to commercialize/exploit the intellectual property. Confidentiality agreements will continue in force even if the commercialization process is aborted at any stage. However, it is recommended that no disclosure should be made if there is any doubt as to the outcome of the commercialization process.
- c. Access to areas where Pt. Ravishankar Shukla University, Raipur -owned intellectual property including confidential information is made available, seen or used, and to confidential documents, records, etc. is to be limited only to those who are inventors or are bound by confidentiality agreements.
- d. Inventors and/or Pt. Ravishankar Shukla University, Raipur personnel must take care not to disclose confidential details of the University-owned intellectual property in their publications, speeches, or other communications.

7. DISTRIBUTION OF PROCEEDS

The guideline for sharing the benefits generated from Pt. Ravishankar Shukla University, Raipur -owned intellectual property will be as follows:


- Pt. Ravishankar Shukla University's share - 30%
- Inventors' share - 70%

In case there is a third party (i.e. funding agency), the University's and inventors' respective shares will be calculated on the net receipts after deducting the third party's share. The inventors may opt for his/her personal share to be retained by the University, e.g., to support his/her research. The inventors' share will continue to be paid irrespective of whether the individual continues in the employment of the University.



8. RIGHT TO REGULATE IPR POLICY OF PT. RAVISHANKAR SHUKLA UNIVERSITY, RAIPUR


The Advisory Committee of IPR Cell of University shall have the responsibility for interpreting the policy, resolving disputes concerning the interpretation and the university shall revise the regulation based upon the recommendations of different statutory bodies of government of India notifications time to time.

आदेशानुसार,

 कुलसचिव

पृ. क्रमांक : 7755 / अका. / 2018
 प्रतिलिपि :

रायपुर, दिनांक 27/12/2018

- 01 आयुक्त, उच्च शिक्षा, ब्लॉक-सी.-30, द्वितीय एवं तृतीय तल, इन्द्रावती भवन, नया रायपुर।
02. अध्यक्ष, समस्त अध्ययनशाला, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)
- 03 प्राचार्य, समस्त सम्बद्ध महाविद्यालय,
04. समस्त विभाग प्रमुख, विश्वविद्यालय प्रशासनिक भवन,
05. उ.कु.स. परीक्षा / उ.कु.स. गोपनीय / विकास / उ.कु.स. सामान्य प्रशासन / वित्त नियंत्रक,
06. कुलपति के सचिव / कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ. ग.) को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।


 विशेष कर्तव्यस्थ अधिकारी (अका.)
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